

Minutes of the Meeting of the Academic Council of
Parvatibai Chowgule College of Arts and Science, (Autonomous), Margao - Goa
held in the College on 14th October 2019.

Following the Chowgule College notice F.133(B)/1188 dated 01/10/2019, convening a Meeting of the Academic Council of Parvatibai Chowgule College of Arts and Science (Autonomous) on 14th October, 2019 at 10.00 a.m. in Room G-002, the Meeting of the said Academic Council was held on the said day, date, time and at the appointed place. Since the members present represented the quorum, the Academic Council began its proceedings as per the agenda.

Members Present:

1. Dr. Nandkumar N. Sawant, Principal - Chairman

Heads of Department in the College

2. Ms. Sarah Mesquita (In-charge) - Biochemistry
3. Dr. R. Kanchana (In-charge) - Biotechnology
4. Mrs. Amisha Shiroadker (In-charge) - Botany
5. Dr. Manjita Porob - Chemistry
6. Mrs. Suchitra Bhat - Computer Science
7. Mr. H.S.S. Nadkarni - Geology
8. Dr. Anagha Bicholcar - Geography
9. Mr. Anand P. Masur - Mathematics
10. Mr. Yatin Desai - Physics
11. Dr. Nandini Vaz Fernandes - Zoology
12. Mrs. Rupali Tamuly - Economics
13. Mrs. Sarita S. Naik Tari - History
14. Mrs. Sobita Kirtani (In-charge) - Psychology
15. Dr. Sachin Moraes (In-charge) - Sociology
16. Dr. Sonia Fernandes Da Costa - English
17. Mrs. Carol Barreto Miranda - French
18. Mr. Pradeep Jatal (In-charge) - Hindi
19. Ms. Trupti Phaldessai (In-charge) - Marathi
20. Dr. Hanumant Chopdekar - Konkani
21. Dr. Devashish Bagchi - Physical Education
22. Dr. M.P. Shivalli
23. Mr. Ian Barreto - Teacher Representative
24. Mr. Andrew Barreto - Teacher Representative
25. Dr. Ashish Desai - Teacher Representative

Nominees on the Academic Council

26. Mr. D.S. Prasant - Governing Body Nominee
27. Mrs. Ajanta Burman - Governing Body Nominee
28. Prof. Kaustubh Priolkar - Goa University Nominee
29. Prof. Purva Hegde Desai - Goa University Nominee

30. Dr. Shaila Ghanti - Member Secretary

Leave of Absence

The following Academic Council members were absent with intimation:

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| - Mr. Mangirish Salelkar | - Governing Body Nominee |
| - Dr. Debasish Majumdar | - Teacher Representative |
| - Ms. Maria C. Quadros | - In-charge, Portuguese |

The following Academic Council members were absent without intimation :

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|-------------------------------------|--------------------------|
| - Ms. Reboni Saha | - Governing Body Nominee |
| - Prof. Nina Caldeira | - Goa University Nominee |
| - Ms. Anushka Fernandes (In-charge) | - Philosophy |

Agenda for the Meeting

1. To approve the minutes of the meeting of the Academic Council held on 24th May, 2019.
2. To approve the proposed syllabus including the Course Outcomes of Undergraduate Degree Programme in Arts as recommended by Board of Studies.
3. To approve the amendments to ordinances - AO-1.4: Maximum Duration of the programme, AO-3: Courses and Credits, and AO-8: Participation of a Student of Parvatibai Chowgule College of Arts and Science, Autonomous in Study Programmes of Institutions and Universities Overseas and the Transfer of Credits Earned.
4. To approve policies pertaining to Consultancy and Research.
5. To present report of Academic Audit and AQAR (2018-19).
6. Any Other Business (A.O.B.)

Chairman's Welcome

The Chairman, Dr. N. N. Sawant, welcomed all the members.

Mr. D. S. Prashant, Chief Executive Officer -Forum for Innovation Incubation Research and Entrepreneurship, promoting technology based start ups from Goa, stated that he is an alumni of this College, graduated in 1991. His area of expertise is entrepreneurship, incubation and innovation. Presently a member on the Goa State Innovation Council and also a member of the Entrepreneurship Training Programme.

The Member Secretary welcomed all the members and the agenda for the meeting was taken up.

1. To approve the minutes of the meeting of the Academic Council held on 24th May, 2019.

The Member Secretary read out the minutes of the previous Academic Council meeting held on 24th May 2019. The changes suggested were incorporated and circulated to all the members for their feedback/comments.

The house unanimously approved the minutes.

Proposed -Dr. Devashish Bagchi; Seconded – Dr. Sachin Moraes

2. To approve the proposed syllabus including the Course Outcomes of Undergraduate Degree Programme in Arts as recommended by Board of Studies.

The syllabus including the Programme Specific Outcomes and Course Outcomes approved by Board of Studies of Economics, was presented to the Academic Council.

The resolution of the Academic Council is displayed in the table below:

S.N	Subject	Level	New/ Revised	Resolution of the Academic Council	Suggestions made by Academic Council/Clarifications
1	Economics	UG	<ul style="list-style-type: none"> Revised syllabus with course outcomes New elective courses introduced: <ol style="list-style-type: none"> “Research Methodology in Economics” “Behavioural Economics” 	Approved the revised Syllabus, and the new elective courses, as shown in Annexure A1, with few suggestions.	<p>Under the new Course “Behavioural Economics”, contents of Unit 2 needs revision of wordings.</p> <p>Course in “Entrepreneurship”: Unit 4, word “Business Plan” to be replaced by word “Business Model Canvas”</p> <p>Course Outcomes in Entrepreneurship, C01 to be replaced with Basic concepts in Entrepreneurship.</p>

The house approved the revised syllabus of Economics and the new Elective courses “Research Methodology in Economics” and “Behavioural Economics” with Course Outcomes after incorporating the suggestions.

Proposed –Dr. Sachin Moraes; Seconded – Mr. Andrew Barreto

Additional Suggestions:

1. All web based references to have title before the link.
 2. References to have latest editions.
 3. Format of the syllabus to be as per NAAC guidelines.
3. **To approve the amendments to ordinances - AO-1.4: Maximum Duration of the programme, AO-3: Courses and Credits, and AO-8: Participation of a Student of Parvatibai Chowgule College of Arts & Science - Autonomous in Study Programmes of Institutions and Universities Overseas and the Transfer of Credits Earned.**

The Controller of Examinations, Shri Ian Barreto, presented the amendments to ordinances.

- i} Amendment to ordinance AO 1.4 - Amendments were suggested to be in sync with Goa University ordinance.
Maximum duration of the programme
Approved the amendment. To be effective from retrospective date i.e. 4th June 2018. Refer annexure II
- ii) Amendment to ordinance AO-3 - A Field based component of the course should consist of one credit and will have 30 instruction hours per semester.
Courses & Credits
Approved the Amendment. Refer annexure III
- iii} Amendment to ordinance AO-8 - Transfer of credits to be applicable also to students participating within India.
Participation of a Student of our College in Study Programmes of Institutions and Universities Overseas and the Transfer of Credits
Approved the amendment. Refer annexure IV

The house approved the amendments to ordinances

Proposed -Dr. Anagha Dicholcar; Seconded – Mr. H. S. S. Nadkarni

4. To approve policies pertaining to Consultancy and Research.

Dr. Nandini Vaz Fernandes, Dean, Faculty of Life Sciences presented the following policies for promotion of research on the college campus.

a) Intellectual Property Rights Policy

This policy has been drafted in accordance with the *Goa University statutes SA 39* relating to the Intellectual Property Rights (IPR) of the Faculty members of Goa University and Affiliated Colleges.

Suggestions

- i. The date of implementation of IPR Policy should be effective only after it is approved by Academic Council and Governing Body and not February 2017.

- ii. Parvatibai Chowgule College of Arts & Science - Autonomous may have a Innovation and Startup Policy, as per the guidelines of National Innovation and Startup 2019 issued by MHRD.

b) Consultancy Policy

Parvatibai Chowgule College of Arts and Science, Autonomous, encourages its faculty members to undertake Consultancy and other similar work provided there is no conflict with the objectives of the College. The purpose of this Policy is to lay down the principles and procedures governing Consultancy and other Services. This policy is prepared as per the UGC guidelines and as per statutes SA-38 of Goa University governing consultancy.

Suggestions

- i) This policy stands till we get a notification from Directorate of Higher Education about its Consultancy policy for College teachers.
- ii) 15% overhead charges can be incorporated to meet the administrative cost after approval from the management.

c) Institutional Ethics Committee

Parvatibai Chowgule College of Arts and Science, Autonomous has constituted 'Institutional Ethics Committee (IEC). All proposals on social and biomedical research in Chowgule College involving human participants require ethical clearance by this Committee to safeguard the welfare and the rights of the participants.

Suggestions

- i. Dispute Redressal mechanism to be put in place to handle ethical disputes arising from third party. Refer Academic Research Policy and Dispute Redressal Policy of Indian Academy of Sciences, which is available online.
- ii. The Research work carried out by the faculty and students of this College is the property of this college and should be ensured that there is no plagiarism.

d) Research Promotion Policy

Parvatibai Chowgule College of Arts and Science, Autonomous, has come up with the Research Promotion Policy to encourage faculty members to do active research.

Suggestion :

- i. The percentage of SEED money provided by this Institution may be specified in consultation with the management.

The house approved all four policies.

Proposed -Dr. Devashish Bagchi; Seconded – Dr. Hanumant Chopdekar

5. **To present report of Academic Audit and AQAR (2018-19).**

- a) The Dean of Life Sciences, Dr. Nandini Vaz Fernandes, presented the College Academic Audit Report

Suggestions :

- i. To include the details of Chowgule College faculty going out as Resource persons.
- ii. The Academic Audit Committee must have an external representative.

The house approved the same.

Proposed Dr. Ashish Desai; Seconded – Shri Yatin Desai

- b) Vice Principal Shri H. S. S. Nadkarni presented the AQAR (2018-19) Report.

The house approved the same.

Proposed – Dr. Sachin Moraes; Seconded – Dr. Hanumant Chopdekar

6. **A.O.B.**

Devashish Bagchi presented the Duty and Medical Leave Policy and Procedure for students of Parvatibai Chowgule College of Arts & Science – Autonomous, based on Goa University Ordinance.

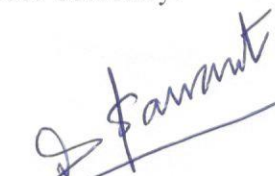
The house approved the policy.

Proposed –Shri Anand Masur ; Seconded – Dr. Sachin Moraes

The meeting ended at 1.00 p.m. with a vote of thanks by the Member Secretary.



Dr. Shaila Ghanti
Member Secretary
Academic Council


Dr. N.N. Sawant
Chairman
Academic Council

Date: 14th October 2019